

APPLICANT INFORMATION RELEASE

I hereby authorize the City of Sandy Springs and/or Vericon Resources, Inc., and/or any of their authorized agents to gather any of the following information regarding: all records including criminal, credit, driving, drug, and/or education; written or verbal information from previous employers; any other pertinent information relating to the function of my job. I also authorize the City of Sandy Springs and/or Vericon Resources, Inc. and/or any of their authorized agents to gather this information at anytime during my employment with the City of Sandy Springs.

I understand that all inquiries on this form are used for identification purposes only in order to conduct a background check, and are asked for legitimate nondiscriminatory reasons. Responses to sex, age, and race inquiries are voluntary, and choosing not to respond will not preclude hire or promotion. I hereby release the City of Sandy Springs, former employers, other references, and Vericon Resources, Inc. and any of its authorized agents from liability. I understand there is no invasion of privacy. I agree to hold harmless the City of Sandy Springs and Vericon Resources if information supplied by third parties is incomplete, inaccurate and/or contains discrepancies and, I understand I will be given a reasonable time in which to dispute any information found in the background investigation report if I so choose.

I understand that submission of false information on this or any employment form may result in non-selection or in termination if hired. The following is my complete legal name, and all information is true and correct to the best of my knowledge. This information is used for verification purposes ONLY:

Last Name, First Name, Middle Name (PLEASE PRINT LEGIBLY)	Position Applying For
Applicant's Signature and Date (required) Date signed: _____	Driver's License Number & State

*Responses to the * questions are optional and voluntary, for ID only.

Social Security Number	*Date of Birth	*Race	*Sex <input type="checkbox"/> M <input type="checkbox"/> F
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Former Names and Time Frames

Current Address	City/State	Zip/County	Dates (Mo./Yr.)
Previous Addresses (Past 7 Years)			

If you are applying for employment in the state of California, Minnesota or Oklahoma, would you like a copy of the consumer report prepared for you? (CA Civil Code Section 1786.22) Yes No

For the City of Sandy Springs OFFICE USE ONLY:

Please complete the following section:

Please Check Services Requested:		
7 yr comp crim <input type="checkbox"/> Fed crim <input type="checkbox"/> Nat'l dbase <input type="checkbox"/> Credit <input type="checkbox"/> MVR <input type="checkbox"/> Drug <input type="checkbox"/> Addr Hist <input type="checkbox"/> SSN <input type="checkbox"/> Ed <input type="checkbox"/> Emp <input type="checkbox"/>		
Other crim _____		
Contact Name	Phone #	Date

Phone: 770/457-9922
800/795-3784
Fax: 770/457-5006
800/915-1020



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