



Memorandum

To: John McDonough, City Manager
From: Matt Horn, Director of Administrative Services
RE: Special Events—Approved Parade Routes
Date: January 6, 2008

As you may be aware, the recently adopted Special Events Ordinance provides for an approval process relative to conducting parades on rights-of-way in the City of Sandy Springs. The ordinance provides for pre-determined parade routes, as approved by the City Manager.

In accordance with this, staff recommends the following routes:

Primary

Participants will organize and assemble on the Sandy Springs Circle side of the intersection of that street with Roswell Road. The parade will proceed south along Sandy Springs Circle; concluding at Allen Road.

Extended

Larger parades may be granted an extended route, in which the units turn right on to Allen Road, proceed along Allen, turning right on to Lake Forrest; concluding at the cemetery.

Staff recommends that start times be limited to 10 a.m. Saturday, 4 p.m. Sunday, and 7:30 p.m. Friday.

Parades on the primary route should be limited to 50 units, after which they may choose to utilize the extended route. No parade may exceed two hours in time.

I welcome your comments.